

## AGENDA

### **MONTROSE CITY COUNCIL MEETING**

*JANUARY 14TH 6:00 PM COMMUNITY CENTER*

PLEDGE OF ALLEGIANCE

CALL TO ORDER - Roll Call

RULES OF DECORUM

APPROVAL OF AGENDA

APPROVAL OF MINUTES – DECEMBER 10TH Meeting Minutes

#### **SPECIAL TOPICS:**

- Legion Special Event Application request – Dart Tournament 2025
- Supplemental Revenue discussion: Ryan Patrick

#### **OLD BUSINESS**

- City Punch List Review
- Softball Scoreboard-2025 install
- City Bar Sale updates

#### **NEW BUSINESS**

- Sherriff Monthly Report Review
- 1<sup>st</sup> Final reading of Resolution No. 2025-001 Rates, Fees, & Fines
- 1<sup>st</sup> Final reading of Resolution No. 2025-002 Annual Wages
- 1<sup>st</sup> reading of ORD No. 2025-001 FEMA Flood Damage Prevention Regulations
- 1<sup>st</sup> Final reading of Resolution No. 2025-003 McCook Co. Pre-Disaster Mitigation Plan
- Council to establish Election Date for combined School/City- June 17<sup>th</sup>, 2025
- Appoint 2 council members to attend Rural Fire Board Meeting February 18<sup>th</sup>, 7pm

#### **DEPARTMENT REPORTS**

- Maintenance:
  - New Lawn Mower Bids-handouts
  - Sander needed for streets
  - Street repair plan for 2025
  - Other updates
- Finance Office:
  - Office Hours change request
  - 2yr required Audit Results from Schoenfish-handouts
  - Montrose City Volunteer List in council packet: Fire Dept; Parks/Rec
  - Policy Review for 2025: 2024 Pool Manual, 2024 Camping Terms and Conditions, 2024 Seasonal Camping Patron Policy, 2019 Employee Handbook, 2023 City/County Mutual Aid Agreement for Emergency Management, 2019 Procurement Policy.
  - (3) Appointments-Motion needed for:
    - City Attorney, Official Newspaper, Bank Depository with assigned Signers  
Dean Hammer; Mason Breitling (Partner)
  - 2025 Tree Grant Denial Letter
  - EOY Revenue; EOY Expenses; EOY Water and Sewer; Odell Interest
  - End of Month Bank Account Balances-Reconciliation – **PRINTOUT**

#### **PAY VOUCHERS - PRINTOUT**

#### **HEARING OF THOSE PRESENT**

- Limited to two minutes; No motions on these topics can be made. Not legal to make any motions because not on the agenda.

#### **EXECUTIVE SESSION**

**ADJOURN** (NOTE: The agenda cannot be changed within 24 hours of the Council meeting.)

**City of Montrose**  
**Resolution 2022-005**

Set Meeting Decorum Policy

WHEREAS, the City of Montrose has determined the need to set the following Policy for Meeting Decorum. In support of and respect for an open, fair and informed decision-making process, the City Council recognize that:

WHEREAS Civil, respectful and courteous discourse and behavior are conducive to the democratic and harmonious airing of concerns and decision making; and

WHEREAS Uncivil discourse and/or discourteous and inappropriate behavior have a negative impact on the character and productivity of the decision-making process.

WHEREAS In an effort to preserve the intent of open government and maintain a positive environment for citizen input and Council decision-making, the following Rules of Decorum have been established.

Compliance with these rules is expected and appreciated. The Rules of Decorum will be included in the agenda and will be referenced at the beginning of each council meeting and council work session by the presiding officer. A written list of the Rules of Decorum will also be printed and mounted upon the walls of the Council Chambers and the Committee Room.

Therefore, it be resolved that:

- \* The Mayor serves as the presiding officer of the Council, the Council President serves in the Mayor's absence.
- \* Citizens must be recognized by the presiding officer prior to speaking.
- \* Citizens may speak only to the matter for which is being discussed and, in the case of public hearings, those matters which have been advertised and placed on the council meeting agenda.
- \* In an effort to accommodate all who wish to address council at a council meeting during the Public Hearing of Those Present, while preserving a reasonable and efficient meeting schedule, each speaker will have a specified amount of time to deliver comments. Comments will be timed by the Finance Officer or designee. Speakers are expected to cease comments immediately upon end-time. Citizens will be allowed to speak for up to 2 minutes.
- \* Speakers will conduct themselves in a civil and respectful manner at all times.
- \* Speakers will address the presiding officer.
- \* Questions to council members or city staff will be facilitated by the presiding officer.
- \* Speakers will state their name and address.
- \* Speakers will make an effort to speak clearly.
- \* Speakers will make an effort to speak succinctly.
- \* Speakers will not interrupt members of the City Council nor City Staff
- \*Speakers will refrain from the use of obscene language, "fighting words" likely to incite violence from the individual(s) to whom the words are addressed, or other language which is disruptive to the orderly and fair progress of discussion at the meeting.
- \*Speakers will refrain from making comments of a personal nature regarding others.
- \*Name-calling and/or obscenity is forbidden.
- \*Shouting, yelling or screaming is forbidden.

\*Council meeting attendees (audience) will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

\*Council attendees (audience) should refrain from private conversation during meetings.

\*Council attendees (audience) should come and go as necessary from meeting space in the least disruptive manner as possible.

\*Council attendees (audience) should not interrupt or speak without being recognized by the presiding officer.

\*No campaign placards, banners, or signs will be permitted in the meeting room. Other signage is permitted except signs which violate the Rules of Decorum or that block the view of other attendees.

\*Exhibits, displays, and visual aids used in connection with presentations to the City Council are permitted.

It is the intent of council to maintain order and enforce Rules of Decorum for its meetings.

**Disregard of these rules will be met with the following consequences:**


1. The presiding officer will identify out loud the out-of-compliance behavior and request for the behavior to stop.
2. The presiding officer, Finance Officer or designee will read out loud the relevant "rule of decorum."
3. The speaker will be asked to stop the out-of-compliance behavior.
4. If the behavior continues, the offending individual or party will be asked to leave.
5. If the offending individual does not leave, he or she will be escorted out of the building by a police officer.


All other municipal or state laws and enforcements will apply.

**BE IT RESOLVED** the City of Montrose hereby authorizes this Meeting Decorum Policy to take effect immediately, due to the extreme disruptions at the previous council meeting.

Passed and Adopted this 8th day of November, 2022.

ATTEST:

  
\_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

  
\_\_\_\_\_  
Justin Hagemann  
City of Montrose Mayor

Adopted: November 8<sup>th</sup> 2022  
Published: 11-17-22 \$69.79  
Effective: December 7<sup>th</sup>, 2022

**MONTROSE CITY COUNCIL MEETING**  
**UN-APPROVED MINUTES –December 10th, 2024**

On December 10th, 2024, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 5:58pm. *Roll Call*: Council members: Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:05pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 24-188

Moved by council Scheff, seconded by council Binder for approval of Agenda. *Roll Call*: All favored no opposition. Motion carried.

Action 24-189

Moved by council Binder, seconded by council Scheff for approval of the November 12th meeting minutes. *Roll Call*: All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Citizen Gordon was present to discuss an animal at large/vicious animal complaint from another citizen. A fine was issued October 3<sup>rd</sup> in accordance with Resolution 2024-001 and Title 5.0202. The complaint filed in the city office detailed an incident that involved an animal at large that charged another citizen in a vicious manor a couple of times and is now a cause for concern for the safety of others. The council reviewed the complaint, listened to Gordon's side of the story and decided to reduce the fine to \$50 due to Gordon actively trying to keep the dog within their property lines by use of an underground fence.

Action 24-190

Moved by council Vogel, seconded by council Scheff, for approval to reduce the \$150 animal at large fine down to \$50 for 1<sup>st</sup> offense with Citizen Gordon. Future offenses will not have a reduced fine. *Roll Call*: All favored no opposition. Motion carried.

**OLD BUSINESS:**

The City Punch List was reviewed by the council team.

The Softball scoreboard installation will be discussed in future meetings.

The council reviewed ambulance agreement between McCook County Commissioners and the McCook County EMS Service and a payment schedule was discussed between the FO and the council members for 2025.

Action 24-191

Moved by council Vogel, seconded by council Binder, for Ambulance service payments to be paid directly to McCook Co. EMS with 12 equal installments starting in January 2025, ending in December 2025 in agreement with the contract that was signed between the County and McCook County EMS. *Roll Call*: All favored no opposition. Motion carried.

City Bar Sale Updates: Interested parties (2) are discussing options with realtor.

Council Vogel discussed allowing the Legion to use the City Bar for a dart tournament January 25<sup>th</sup>, 2025. Citizen Gordon will fill out a special event form with a \$20 fee and submit this to the council for approval in January's council meeting.

Action 24-192

Moved by council Vogel, seconded by council Binder, to table the Economic Development SF meeting updates until January's meeting. *Roll Call*: All favored no opposition. Motion carried.

**NEW BUSINESS:**

Sheriff Reports reviewed.

Citizen Donelan wants to donate a park bench for the Softball field playground area in memorial of his parents: Jerry and Lucille Donelan. Plans will be drawn up and Donelan will work with the school and the city to get this accomplished.

Action 24-193

Moved by council Vogel, seconded by council Scheff, for approval to work with citizen Donelan and the school for a park bench, pending construction plan review. *Roll Call*: All favored no opposition. Motion carried.

Action 24-194

Moved by council Binder, seconded by council Vogel for approval and review of the 2024/2025 city Inventory list of all city property. Inventory will be filed with the county Auditor before January 10<sup>th</sup> in compliance with codified law. *Roll Call*: All favored no opposition. Motion carried.

Rates, Fees and Fines resolution was reviewed by the council for 2025 changes. FO introduced pool and campground rate studies for pricing of surrounding cities. Council does not wish to change these fees for 2025 and will consider rates changes for 2026. Tree Dump fees discussed and council Binder discussed other possible ways to collect income for the city dump, as other cities are known to charge a flat fee of \$20 per year to every citizen for this service. Montrose City charges citizens \$12 a year for this service currently.

Campground Picnic Shelter \$25 rental fee added to schedule, No Private Swimming Lessons added to the schedule, Un-used Seasonal camp sites \$30 nightly rate added to schedule, Demo Permit added to schedule, Firework Fine added to schedule. Rates, Fines and Fees Resolution is set to have 1<sup>st</sup> reading in January's council meeting.

**DEPARTMENT REPORTS**

Maintenance Hanisch discussed Grasshopper lawnmower repairs. To replace the engine with labor, the cost is upwards of \$6000 on an older high mileage machine as opposed to purchasing a new commercial mower cost estimate of \$16,000. Council asked Hanisch to obtain pricing for a couple models for January's meeting.

Maintenance Hanisch discussed the need to surplus the old snow blade and try to sell at an auction.

Action 24-195

Moved by council Vogel, seconded by council Binder, to declare the old snow blade as a city surplus item for citizen opportunity through an auction process. Auction opportunity will be posted on facebook and city website when available. **Roll Call:** All favored no opposition. Motion carried.

Maintenance Hanisch discussed the need for stops signs on the intersection: State Street and Church Ave. and 2<sup>nd</sup> Ave and Elder Street. Council is on board with adding more stop signs at these locations for added safety to our citizens.

Hanisch discussed coupler issues with new blade and made a deal with the Cat sales rep that the City would be receiving extra shoes for the blade due to the coupler/part issues with the new blade.

The Montrose Area Foundation gifted a check for \$5,000 to cover the cost of the softball restroom partitions that are being ordered. FO is working with Partitions Plus out of Iowa and maintenance Hanisch to get this complete.

Schoenfish and Company almost has the finance audit complete for Montrose. They will meet with the Mayor and FO with results hopefully yet this month. Results will be brought back to a council meeting.

End of month bank account balances reviewed by council.

**DECEMBER VOUCHERS:**

**PAID Between Meetings**

29520e	FEDERAL TAX PAYMENT	11/22/24	\$544.83	Payroll Taxes
29523e	FEDERAL TAX PAYMENT	12/6/24	\$523.09	Payroll Taxes
00017e	CLOVER CONNECT	11/4/24	\$12.90	ACH Card Fees for Campground
29522e	GF Transfer to MM WATER FUND	12/2/24	\$40,000.00	GF Transfer to MM WATER FUND
29524e	SD DOR	12/6/24	\$231.77	Monthly Garbage Tax Reporting
29525E	SD DOR	12/10/24	\$3,251.95	Annual Pool/Camping State Taxes/Tourism Taxes
30494	SD RETIREMENT SYSTEM	12/2/24	\$686.58	Monthly Reporting
30495	THE SECURITY STATE BANK	12/2/24	\$6,173.31	Pool diving board/stand/rails; Postage; Ofc needs; Bact water sample; Xmas light bulbs-streets; Annual Amazon Membership

**PAID at Council Meeting**

3496	A&B BUSINESS	12/10/24	\$238.92	Monthly IT Service; Printer Contract
30497	ADDY DISPOSAL	12/10/24	\$2,994.00	Monthly Garbage Fee
30498	BADGER METER	12/10/24	\$60.70	Monthly cellular/network fees
30499	BUTLER MACHINERY, CO.	12/10/24	\$16,517.24	New Snow Blade for Pay loader
30500	CITY OF MONTROSE	12/10/24	\$6.00	Monthly UB Bill
30501	DANR	12/10/24	\$450.00	Annual State Fees for Water/Wastewater services
30502	GOLDEN WEST	12/10/24	\$303.32	Monthly Phone Bill
30503	JOSH HANISCH	12/10/24	\$110.00	Fuel Reimbursement for Huron run-Blade Pickup
30504	KINGBROOK RURAL WATER	12/10/24	\$3,532.50	Monthly Water Purchase-Usage
30505	MCCOOK CO. AUDITOR	12/10/24	\$1,570.84	Monthly Sheriff Fee
30506	METERING & TECHNOLOGY SOLUTIONS	12/10/24	\$577.54	3 New E-Series Water Meters

30507	MICHAEL'S FENCE	12/10/24	\$1,770.00	Pool North Fence/Gate replacement
30508	MIDAMERICAN ENERGY	12/10/24	\$204.66	Prior month Usage
30509	MONTROSE GAS PLUS	12/10/24	\$34.83	Fuel for City Equipment
30510	NEW CENTURY PRESS	12/10/24	\$332.35	Meeting Minutes
30511	SCHOENFISH & CO.	12/10/24	\$14,000.00	2 Year Financial Audit for 2022-2023
30512	SDML	12/10/24	\$645.00	Annual membership Fee
30513	SEAFOG	12/10/24	\$100.00	Annual membership Fee
30514	SOUTHEASTERN ELECTRIC COOP	12/10/24	\$2,308.35	Monthly Electric Bill
30515	STURDEVANTS	12/10/24	\$25.98	Reissue check due to lost November mailing.
TOTAL PAID:			\$97,206.66	

**Pay-roll**

	Finance Officer		\$4,076.92	2 pay periods - November
	Office Admin		\$282.00	2 pay periods - November
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,689.50	2 pay periods - November
TOTAL SALARIES:			\$6,148.42	
<b>GRAND TOTAL:</b>			<b>\$103,355.08</b>	

Action 24-196

Moved by council Vogel, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.  
*Roll Call:* All favored no opposition. Motion carried.

Hearing of those present: none

Action 24-197

Moved by council Scheff, seconded by council Binder to enter into Executive Session at 7:16pm. *Roll Call:* All favored no opposition.  
 Motion carried.

Action 24-198

Moved by council Vogel, seconded by council Scheff to Exit Executive Session at 7:26pm. *Roll Call:* All favored no opposition.  
 Motion carried.

Action 24-199

Moved by council Vogel, seconded by council Scheff to **Adjourn** at 7:27pm. *Roll Call:* All favored no opposition. Motion carried.

Attest: \_\_\_\_\_

Nicole Siemonsma  
 Finance Officer

\_\_\_\_\_  
 City Mayor or Council President

Published once at the approximate cost of: \_\_\_\_\_  
 Publish Date: \_\_\_\_\_

# SPECIAL TOPICS



CITY OF MONTROSE  
SPECIAL EVENT / ALCOHOLIC BEVERAGE LICENSE APPLICATION

Name of Applicant/Organization American Legion Post 154  
Address: 201 W. Main St  
City/State/Zip Montrose SD 57048  
Cell/Phone Number 605-212-7029

Alcohol to be Served:  Yes  No

Type of Alcohol To Be Served:

Liquor

Wine

Malt Beverage / Beer

Proof of Insurance filed with the City of Montrose

License Number: PK-6245 State Sales Tax # 100916225T

Event Dirt Journal Ant

Location (Legal Description of Event Premise) Main St Montrose SD  
Block/Address

Date of Event 1-25-25

Proposed hours of operation of event: 9 am to 2 AM <sup>1130</sup>

YOU MAY NOT SELL OR SERVE ANY MALT BEVERAGES BETWEEN THE HOURS OF ONE-THIRTY O'CLOCK A.M. (1:30) AND SEVEN O'CLOCK A.M. (7:00).

*The above Special Event License is for a one-time use only for the event and date of event as specified. Any other use is not permitted. Proof of Special Event Liability insurance must be provided before the application can be approved.*

The undersigned applicant certifies under the penalties of perjury, by law provided that all statements herein are true and correct; That the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premise and records as provided in SDCL §35-2-2.1, and agrees this application shall constitute a contract between applicant and the City of Montrose entitling the same or any peace officers to inspect the premises, books, and records at any time for the purpose of enforcing the provisions of Title 35, SDCL, as amended.

Notice of Hearing Published On: n/a Public Hearing Held On: Jan. 14th 2025

Approved:

Not Approved:

Signature: Mayor or President of Council

Special Event Fee collected with this application: \$ 20.00  
D.J.

[Signature]  
Attest: Nicole Siemonsma, Finance Officer



# OLD BUSINESS

**Q. UNJUST ITEMS**

CITY OF MOUNTAIN ROSE, SD

NEED:	BID AMOUNT	Actual Spent	COMPANY/SERVICE	Notes:
<b>POOL NEEDS</b>				
Urinal Removal (1) not needed				
Poolhouse window replacement-Mens				
Water Spicket Leak-new floor concerns				
Restroom Partitions needed				
<b>Total Goal:</b>				
<b>BASEBALL FIELD NEEDS</b>				
Urinal Removal (2) Toilet Removal (1)				
Convert Restrooms into Onesie-removal of partitions				
Floor Levelling-Epoxy?				
Concession Building entry steel door/frame/door handles	\$1,500.00			1 door, door handles/locks <b>2025</b>
Concession building interior paint	\$900.00			
Concession Window-larger / trim replacement	\$300.00			2 Windows <b>2025</b>
Storage building soffit repair/repaint	\$400.00			
Restroom entry Doors (2)	\$2,000.00			<b>2025</b>
<b>Total Goal:</b>	<b>\$5,100.00</b>			
<b>SOFTBALL FIELD NEEDS</b>				
Bathroom Partitions	\$4,895.00		Partitions Plus, Inc.	<b>2025</b>
INSTALL New Scoreboard	\$2,500.00			COST ESTIMATE; Hanging; Electrical
<b>Total Goal:</b>	<b>\$7,395.00</b>			
<b>CAMPGROUND NEEDS</b>				
Way finding signs need POSTED				SignDesign-done
Bathhouse Exterior Signage				
Mail Box for Campghost? / Signage				
Install new showerheads with wand (LaDawn)				
Fire Wood sales?				
<b>WATER TOWER SHED</b>				
Building Integrity repair				Growing Water Fund

# MONTROSE CITY BAR FOR SALE

117 W Main St  
Montrose, SD, 57048

ACTIVE

\$107,000  
Price

1500  
Sq Ft

Print

Share

Save



## Description

Discover this exceptional 25,000 sq ft commercial lot featuring a 20x50 building previously used as a bar and restaurant. Zoned for commercial use, this property is ready for a new owner to bring their vision to life. The space includes two bathrooms, a walk-in freezer, and a commercially vented gas hood with fire suppression. Ideal for a variety of business ventures. Enjoy excellent visibility on Main Street, complemented by paved parking in front and additional gravel parking with alley access at the rear. Situated in a vibrant community with strong local support, this location is just a short drive from Interstate 90. Don't miss this chance to establish your business today.

## Information

Price	\$107,000	Sq Ft	1500
Lot Area	0.25 acres		

## Details

Address	117 W Main St	City	Montrose
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Nick Johnson

RE/MAX Commercial Services  
605.221.1233

# NEW BUSINESS

City of Montrose

December 2024 Law Enforcement Report

Hours

Contract Hours Per Week	10
Average Per Day	1.43
Days in Month of <u>December</u>	31
Hours Required for Month	44.29
Hours Worked by McCook County Sheriff's Office	55

Contacts

911 Hang-Up	0
Accident	1
Alarm	0
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	0
CHNS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	1
Protection Order	0
School Patrol	2
Theft	0
Transport	0
Traffic Stops	3
Warnings Issued	3
Citations Issued	0
Warrants	0
Welfare Check	2

*Speeding - 1W  
Other - 2W*

Date Prepared: 01/02/2025

City of      COUNTY

December 2024 Law Enforcement Report

Hours

Contract Hours Per Week	
Average Per Day	
Days in Month of <u>December</u>	31
Hours Required for Month	0.00
Hours Worked by McCook County Sheriff's Office	

Contacts

911 Hang-Up	1
Accident	11
Alarm	0
Animal Complaint	3
Assist	5
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	1
Other	11
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	50
Warnings Issued	33
Citations Issued	17
Warrants	0
Welfare Check	3

Date Prepared: 01/02/2025

# City of Bridgewater

## December 2024 Law Enforcement Report

### Hours

Contract Hours Per Week	15
Average Per Day	2.14
Days in Month of <u>December</u>	31
Hours Required for Month	66.43
Hours Worked by McCook County Sheriff's Office	109.5

### Contacts

911 Hang-Up	0
Accident	2
Alarm	0
Animal Complaint	0
Assist	1
Bar Checks	0
Burglary	0
Child Abuse	2
CHINS	0
Disturbance	1
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	2
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	6
Protection Order	0
School Patrol	4
Theft	0
Transport	0
Traffic Stops	11
Warnings Issued	8
Citations Issued	3
Warrants	0
Welfare Check	2

Speeding - 3w  
 Other - 1w  
 Equipment - 1c  
 Drug Related - 1c

Date Prepared: 01/02/2025

**City of Canistota**  
**December 2024 Law Enforcement Report**

**Hours**

Contract Hours Per Week	30
Average Per Day	4.29
Days in Month of <u>December</u>	31
Hours Required for Month	132.86
Hours Worked by McCook County Sheriff's Office	206.75

**Contacts**

911 Hang-Up	1
Accident	2
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	1
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	2
Protection Order	0
School Patrol	12
Theft	0
Transport	0
Traffic Stops	7
Warnings Issued	6
Citations Issued	1
Warrants	0
Welfare Check	3

*Speeding - 4w  
Seatbelt - 1w  
Other - 1w*

Date Prepared: 01/02/2025



City of Salem

December 2024 Law Enforcement Report

Hours

Contract Hours Per Week	52
Average Per Day	7.43
Days in Month of <u>December</u>	31
Hours Required for Month	230.29
Hours Worked by McCook County Sheriff's Office	289.5

Contacts

911 Hang-Up	0
Accident	0
Alarm	1
Animal Complaint	0
Assist	4
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	3
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	8
Protection Order	0
School Patrol	7
Theft	0
Transport	1
Traffic Stops	47
Warnings Issued	39
Citations Issued	8
Warrants	1
Welfare Check	2

*Speeding < 29 W  
Seatbelt - 3 C  
Other < 4 W  
Equipment < 3 C  
                  < 6 W  
                  < 1 C*

Date Prepared: 01/02/2025

City of Spencer

December 2024 Law Enforcement Report

Hours

Contract Hours Per Week	2.5
Average Per Day	0.36
Days in Month of <u>December</u>	31
Hours Required for Month	11.07
Hours Worked by McCook County Sheriff's Office	43

Contacts

911 Hang-Up	0
Accident	0
Alarm	0
Animal Complaint	0
Assist	0
Bar Checks	0
Burglary	0
Child Abuse	0
CHINS	0
Disturbance	0
Domestic Assault	0
DUI	0
Intentional Damage	0
Investigations	0
Mental Health	0
Missing Persons	0
Motorist Assist	0
Other	0
Protection Order	0
School Patrol	0
Theft	0
Transport	0
Traffic Stops	0
Warnings Issued	0
Citations Issued	0
Warrants	0
Welfare Check	0

Date Prepared: 01/02/2025



End of Year  
County

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	3	2	2	4	3	4	4	4	1	0	1	1	25
Accident	18	4	16	13	15	12	12	9	26	11	25	11	172
Alarm	0	0	0	1	0	0	0	0	1	0	0	0	2
Animal Complaint	3	2	4	6	6	4	15	13	13	3	7	3	79
Assist	10	4	2	12	13	7	11	12	3	3	3	5	85
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	1	0	0	0	0	0
Child Abuse	0	0	0	0	0	0	0	0	0	0	0	0	1
CHINS	1	0	0	0	1	2	0	0	0	0	0	0	0
Disturbance	0	0	3	3	0	1	4	4	1	1	0	0	5
Domestic Assault	0	0	0	0	1	1	3	0	1	1	0	1	18
DUI	0	2	2	0	1	1	2	0	2	1	0	0	6
Intentional Damage	0	0	0	0	0	0	2	0	0	1	1	0	12
Investigations	5	1	2	4	2	3	2	3	0	0	0	0	2
Mental Health	0	0	0	3	1	2	1	3	2	1	0	0	23
Missing Persons	0	0	0	1	0	0	0	0	0	0	0	0	10
Motorist Assist	12	9	14	13	12	17	15	16	4	4	3	0	1
Other	16	15	24	14	15	24	17	12	16	10	12	11	120
Protection Order	0	0	0	0	0	0	0	1	0	0	0	0	1
School Patrol	0	0	0	0	0	0	0	0	0	0	0	0	1
Theft	0	0	3	0	2	0	0	2	1	0	0	0	0
Transport	1	1	2	1	3	2	4	5	3	4	0	0	8
Traffic Stops	23	86	97	63	90	71	68	27	23	23	1	0	27
Warnings	21	65	73	41	66	56	46	16	21	17	38	50	659
Citations	2	21	24	22	24	15	22	11	2	6	17	17	476
Warrants	1	0	0	1	1	0	0	0	0	0	2	0	183
Welfare Check	3	2	7	7	3	5	2	11	6	2	2	3	5
	119	214	275	209	259	226	228	147	126	87	133	136	2159

End of Year  
**Bridgewater**

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	1	1	4	0	3	1	3	0	0	0	0	0	15
Accident	1	0	0	0	1	1	2	0	0	4	0	2	11
Alarm	0	0	1	0	0	0	0	0	1	0	0	0	2
Animal Complaint	1	3	1	6	0	1	7	2	1	5	0	0	27
Assist	1	1	0	0	1		0	1	1	0	0	1	6
Bar Checks	0	0	0	0	0	0	0	0	0	0	3	0	3
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Abuse	0	0	0	0	0	0	0	0	0	0	0	0	0
CHINS	0	0	0	0	0	0	0	0	2	0	0	0	2
Disturbance	0	0	2	0	0	0	0	0	1	0	0	1	4
Domestic Assault	0	0	2	0	3	2	0	0	2	0	0	0	9
DUI	0	0	0	0	0	3	0	0	0	0	1	0	4
Intentional Damage	0	0	0	1	0	0	0	0	0	0	0	0	1
Investigations	0	1	2	4	4	3	4	0	1	5	1	2	27
Mental Health	0	1	0	4	0	0	1	2	3	0	0	0	11
Missing Persons	0	0	0	0	0	0	2	0	2	0	0	0	4
Motorist Assist	0	0	0	0	0	1	1	1	0	0	0	0	3
Other	2	3	4	2	5	2	10	2	3	3	0	0	42
Protection Order	0	0	0	0	0	0	0	0	0	0	0	0	0
School Patrol	9	9	9	6	5	0	0	4	9	13	8	4	76
Theft	0	0	0	1	0	0	0	0	0	4	0	0	5
Transport	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stops	3	5	5	13	13	11	9	7	1	10	7	11	95
Warnings	3	5	3	11	11	8	8	4	1	8	3	8	73
Citations	0	0	2	2	2	3	1	3	0	2	4	3	22
Warrants	0	1	0	0	0	1	0	0	0	0	0	0	2
Welfare Check	1	2	0	1	1	0	4	0	0	1	2	2	14
Hours Required	66.43	62.14	66.43	64.29	66.43	64.29	66.43	66.43	64.29	66.43	64.29	66.43	784.31
Hours Worked	106.25	134	148.75	120	117.8	96.75	108.2	106.75	124	143.55	132.5	109.5	1448.04



*End of Year*  
**Salem**

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	1	1	5	2	0	1	2	0	2	0	1	0	15
Accident	4	1	0	0	4	6	2	0	0	1	1	0	19
Alarm	0	0	0	0	0	1	0	1	3	0	0	1	6
Animal Complaint	2	0	4	0	4	0	1	4	1	0	3	0	19
Assist	2	0	2	2	1	2	2	4	2	3	2	4	26
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	1	0	0	0	0	1	2	0	0	4
Child Abuse	0	0	0	0	0	0	0	0	0	0	0	0	0
CHINS	2	0	0	1	1	1	0	1	2	1	1	0	10
Disturbance	0	3	1	0	4	1	2	1	0	1	0	0	13
Domestic Assault	0	0	0	0	0	0	0	0	2	4	0	0	6
DUI	1	0	0	0	0	1	1	1	0	1	0	0	5
Intentional Damage	0	1	0	0	1	0	1	1	0	1	0	0	3
Investigations	3	4	7	4	1	1	3	1	1	4	0	3	34
Mental Health	0	0	2	2	1	0	0	0	1	0	2	0	8
Missing Persons	0	0	0	1	0	0	0	0	3	0	0	0	4
Motorist Assist	2	0	0	0	0	0	0	0	0	1	1	0	4
Other	22	19	22	22	7	13	23	10	7	14	24	8	191
Protection Order	1	1	0	0	0	1	1	3	2	6	2	0	17
School Patrol	16	19	15	15	6	0	0	13	18	18	8	7	135
Theft	1	0	0	5	0	1	0	2	4	1	0	0	14
Transport	1	0	1	0	0	3	1	0	0	2	0	1	9
Traffic Stops	16	24	36	35	37	47	30	24	20	29	18	47	363
Warnings	5	20	29	29	26	28	20	16	14	20	11	39	257
Clatons	11	4	7	6	11	19	10	8	6	9	7	8	106
Warrants	2	5	1	5	1	0	3	0	1	0	0	1	19
Welfare Check	0	0	5	1	5	7	4	3	1	3	2	2	33
Hours Required	230.29	215.43	230.29	222.86	230.29	222.86	230.29	230.29	222.86	230.29	222.86	230.29	2718.9
Hours Worked	321.25	319.25	417.75	413.15	299	267	290.75	291.75	343.25	374.5	320.5	289.5	3947.65

End of Year

# Spencer

	January	February	March	April	May	June	July	August	September	October	November	December	
911 Hang-Up	0	0	0	0	0	0	0	0	0	0	0	0	0
Accident	1	0	0	0	0	1	0	0	0	0	1	0	3
Alarm	0	0	0	0	0	0	0	0	0	0	0	0	0
Animal Complaint	0	0	0	0	0	0	0	0	1	0	0	0	0
Assist	0	0	0	0	0	1	0	0	0	0	0	0	1
Bar Checks	0	0	0	0	0	0	0	0	0	0	0	0	1
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0
Child Abuse	0	0	0	0	0	0	0	0	0	0	0	0	0
CHINS	0	0	0	0	0	0	0	0	0	0	0	0	0
Disturbance	0	0	0	1	0	0	0	0	0	0	0	0	0
Domestic Assault	0	0	0	0	0	0	0	0	0	0	0	0	1
DUI	0	0	0	0	0	0	0	0	0	0	0	0	0
Intentional Damage	0	0	0	0	0	0	0	0	0	0	0	0	0
Investigations	0	2	0	0	0	0	0	0	0	0	0	0	0
Mental Health	0	0	0	0	0	0	0	0	1	0	0	0	5
Missing Persons	0	0	0	0	0	0	0	0	0	0	0	0	0
Motorist Assist	0	0	0	0	1	0	0	0	0	0	0	0	0
Other	0	3	0	0	1	0	1	0	0	0	0	0	1
Protection Order	0	0	0	0	0	1	1	2	0	1	0	0	10
School Patrol	0	0	0	0	0	0	0	0	0	0	0	0	0
Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Transport	0	0	0	0	0	0	0	0	0	0	0	0	0
Traffic Stops	0	0	0	0	0	0	0	0	0	0	0	0	0
Warnings	0	0	0	0	4	0	1	0	0	1	1	0	7
Citations	0	0	0	0	3	0	1	0	0	0	1	0	5
Warrants	0	0	0	0	1	0	0	0	0	1	0	0	2
Welfare Check	1	2	0	0	0	0	0	0	0	0	0	0	0
Hours Required	11.07	10.36	11.07	10.71	11.07	10.71	11.07	11.07	10.71	11.07	10.71	11.07	130.69
Hours Worked	32.25	41	36.5	39.5	81.75	42.5	46.25	40.25	26.75	42.25	42.75	43	514.75



# OLD BUSINESS

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**CITY OF MONTROSE  
RESOLUTION 2025-001**

WHEREAS, the City of Montrose has determined the need to set the following rates, fees and fines. This Resolution updates and replaces Resolution 2024-001 with an updated private swim lessons, campground, demolition permit, and fireworks fine.

**RATES**

Water per 1000 gallons	<b>\$ 21.00 base rate</b> – Within City Limits Outside City Limits - Base Rate plus 1.5 times the city rate \$5.40 for every 1000 gallon segment used
Water Surcharge	<b>\$ 3.95 per month</b> until retirement of 2019 water tower loan
Bulk Water Purchase	\$ 25.00 per 1000 gallons
Sewer Base Rate	<b>\$ 15.75 per month</b> for residential, commercial, churches, school, and per apartment unit whether occupied or unoccupied
Sewer Surcharge 1	<b>\$ 14.70 per month</b> until retirement of the 2009 sewer project loan for residential, commercial, churches, school, and per apartment unit whether occupied or unoccupied
Sewer Surcharge 2	<b>\$ 7.50 per month</b> until retirement of the 2021 sewer project loan for residential, commercial, churches, school and per apartment unit whether occupied or unoccupied
Residential Garbage	<b>\$ 22.79 per residential unit</b> - includes Garbage/recycling rate-\$20.91 Garbage tax-\$0.88 Dump fee-\$0.94 Dump-tax-\$0.06 Per city ordinance and the garbage collection company, garbage must be placed on curb in a container.
Dump Fee (non-residential)	\$ 1.00 per apartment unit whether occupied or unoccupied, commercial, churches, American Legion and school

**FEES**

Water Deposit	\$ 130.00
Sewer Deposit	\$ 70.00
Returned Check Fee	\$ 40.00
Certified Mail Fee	Current USPS rate
Bulk Item Garbage Tags	\$ 5.00 per tag

Special Event Fee	\$ 20.00 Per Event Application
Liquor License	\$ 300.00 Retail (on-sale) Liquor \$ 300.00 Retail (on-sale) Restaurant \$ 300.00 Package (off-sale) Liquor \$ 300.00 Retail (on-off sale) Cider & Wine \$ 300.00 Retail (on-off sale) Malt Beverage/SD Farm Wine
Day Pass per person	\$ 3.00 (no free admission for campers)
Family Swim Pass	\$ 75.00 per immediate family
Individual Swim Pass	\$ 45.00 per person
Pool Party Rental	\$ 100 per hour, minimum 1 hour. ≤30 swimmers \$ 150 per hour, minimum 1 hour. >30 swimmers
Swimming Lesson Fee	\$ 25.00 per child per session (8 days offered)
No Private Lessons Offered	Private Lessons not offered in Montrose
Ball field rental for out of town teams	\$ 50 (\$25 per team) if no Montrose team is playing
Camping	\$ 25 nightly for sites: 03-31 \$ 30 nightly for un-used seasonal campsites \$ 150 for weeklong stays \$ 2000 Annually for Seasonal sites \$ 25 for picnic shelter reservation
Electric Car Charging in Campground	\$ 20 per vehicle
Animal License (January renewal or at time animal is obtained)	\$ 5.00 per animal neutered or spayed \$ 10.00 per animal intact \$ 10.00 per residence with 1-6 fowl.
Kennel License (January renewal or at time of approval after public hearing) Non-kenneled animals must be licensed separately	\$ 250.00 for a kennel holding up to 6 dogs \$ 100.00 for each additional dog over 6.
Golf Carts (January renewal or at time Golf cart is obtained)	\$ 10.00 per golf cart / non-transferable
Nuisances	
Grass Mowing	\$ 300.00 per hour minimum one hour
Property Clean-up	\$ 300.00 per hour minimum one hour
Plus mileage	\$ 5.00 per mile
Plus tonnage	\$ 70.00 per ton
Water reconnection or valve turnoff (other than emergency)	
Week days between 9:00AM & 5:00 PM	\$ 50.00 per valve turn
If water service has been disconnected due to non-payment, all charges and fees must be paid in full with cash or money order prior to service being restored. Checks and credit cards will not be accepted.	
Water Meter tampering fee	\$ 250.00
Water Meter estimation fee	\$ 15.00
Water Tapping	\$ 300.00
Sewer Tapping	\$ 200.00
Water Meter	\$ 250.00

Notary Services (non-city business)	\$ 10.00 per document paid to city
Building Permit Fees	\$ 10 per \$1000, \$10 minimum
Zoning Fees: Each fee applies plus hearing notice publication costs.	
Variance request	\$ 75.00
Rezoning request	\$ 75.00
Conditional use request	\$ 75.00
Street or Alley Vacation	\$ 75.00
Platting request	\$ 75.00
Demolition Permit	\$ 25.00
<b>FINES</b>	
Late Payment of Utility Bill	\$ 10.00 if not paid in full by the 15 <sup>th</sup> of the month
Camping Violations	\$ 100.00 Non-compliance \$ 15.00 Fee Collection Fine
Non-Licensed Animal	\$ 100.00 per non-licensed animal
Animals at Large	\$ 150.00 per animal
Parking Ban	\$ 25.00
Abandoned, Wrecked or Dismantled Vehicle	\$ 25.00 per day
Burning Ban	\$ 50.00 first offense \$ 100.00 each additional offense
Unauthorized Dumping	\$ 50.00 first offense \$ 75.00 second and each additional offense
Stop Work Order Violation	\$ 100.00
Performing work without a Building Permit	\$ 100.00
Fireworks Fine; Section 5 ORD violation	\$ 50.00 per day

BE IT RESOLVED the City of Montrose hereby authorizes these fees and fines to take effect February 12th, 2025 and hereby designates these charges to be enforced and collected by the appropriate agency. Passed and Adopted this 14th day of January 2025.

ATTEST:

\_\_\_\_\_  
Mayor or Council President Signature

\_\_\_\_\_  
Nicole Siemonsma  
Finance Officer

Adopted: \_\_\_\_\_  
Published: \_\_\_\_\_  
Effective: \_\_\_\_\_

# RESOLUTION 2025-002

WHEREAS, in compliance with SDCL 6-1-10, which states that a complete list of all salaries paid to all city officials and employees be established by resolution and published in the minutes of the first meeting of the fiscal year and thereafter published monthly by department;

NOW THEREFORE BE IS RESOLVED that the following is a list of all said salaries effective the hours worked in 2024:

## FISCAL YEAR 2025

### COUNCIL PER MTG

NAME	POSITION	SALARY	PER MEETING
Painter, Susan	Mayor	2,624	175
Binder, Alex	Council President	2,624	175
Hanisch, Jasen	Councilman	2,624	175
Vogel, Nick	Councilman	2,624	175
Scheff, Justin	Councilman	2,624	175

### ANNUAL SALARY

NAME	POSITION	SALARY
Siemonsma, Nicole	Finance Officer	55,120
Loudenburg, Troy	Certified Operator	1,300

### PER HOUR WAGE

NAME	POSITION	PER HR
Hanisch, Josh	Maintenance Technician	26.50
Hallern, Cliff	Snow Removal	24.00
x	Seasonal Mowers	14.00
x	Pool Managers	17.00
X	Pool-Swim Instructors+0.25 return	14.00
x	Pool Lifeguards+0.25 return	13.00

Dated this 14th day of January 2025 in Montrose, South Dakota.

(seal)

\_\_\_\_\_  
City Mayor or Council President

ATTEST:

\_\_\_\_\_  
Nicole Siemonsma, Finance Officer

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_